

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, March 1, 2017 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Ken Neumann, Mary Reak, Eugene Wurtz

Excused: Shirley Kitchen

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Ken Neumann to approve the agenda. The motion was seconded by Eugene Wurtz. Motion carried.

Motion was made by Ken Neumann and seconded by Eugene Wurtz to dispense the reading of the January 25, 2017, minutes and approve them as presented. Motion carried.

Public Forum- none

Communications- tenant letter.

The Financial reports were reviewed. A motion was made by Eugene Wurtz and seconded by Ken Neumann to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made Mary Reak and seconded by Ken Neumann to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period February 2017.

Theresa	12-12	Burnett	12-12	Iron Ridge	8-8	Waupun	48-48
Ashippun	12-12	Lowell	12-12	Juneau	15-15	Oak Gove	24-23
Reeseville	14-13	Hustisford	14-13	Beaver Dam	17-14		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 133 + 0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Apartment Remodel & Regular Maintenance. Outdoor hand railings installed in Waupun, Beaver Dam and Hustisford.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report

Management- OGLLC Home File Review annual site visit 3/7. RD OGLLC visit 3/8. REAC submission was conditionally accepted. Met with Stephanie for Reeseville meal site. Anticipate mid-March beginning. Kim attended week long HUD Training.

Old Business:

- A. A motion was made by Eugene Wurtz to approve the Dodge 1 budget as presented. The motion was seconded by Mary Reak. Motion carried.

New Business:

- A. A motion was made by Mary Reak to approve the HUD Admin Budget budget as presented. The motion was seconded by Ken Neumann. Motion carried.
- B. Housing Authority Budget- tabled
- C. CD investment rates for Oak Grove Reserve Accounts- tabled
- D. A motion was made by Ken Neumann to approve the stale check write off as presented. The motion was seconded by Mary Reak. Motion carried.

The next meeting of the Dodge County Housing Authority is scheduled March 22, 2017 at 8:30a.m.

A motion was made by Ken Neumann to adjourn. The motion was seconded by Mary Reak. Motion carried.

Meeting adjourned at 9:45 a.m.

Glenn Stousland, Chairperson

Donna Braun, Executive Director

DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

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OCCUPANCY REPORT---Rural Development

February 1, 2017

Move-Outs/Move Ins

March 1, 2017

Dodge 1

Theresa 12-12
Ashippun 12-12
Reeseville 14-13
Burnett 12-12
Hustisford 14-13
Lowell 12-12
Iron Ridge 8-8
Juneau 15-15
Beaver Dam 17-14
Total Vacancies 116 -111
Percent Vacancy 4.3%

1 M/I

1 M/O

1 M/O

2 M/O

Theresa 12-12
Ashippun 12-12
Reeseville 14-14
Burnett 12-12
Hustisford 14-12
Lowell 12-12
Iron Ridge 8-8
Juneau 15-14
Beaver Dam 17-12
Total Vacancies 116 - 108
Percent Vacancy 6.9%

Dodge 6

Waupun 48- 48
Total Vacancies 48-0
Percent Vacancy 0%

1 M/O

Waupun 48-47
48 - 0
Percent Vacancy 2.1%

Dodge 8/OGLLC

Oak Grove 24 -23
Percent Vacancy 4.2%

1 M/I

Oak Grove 24-24
Percent Vacancy 0%

HUD HOUSING CHOICE VOUCHER PROGRAM

February 1, 2017

Total program participants paid by Dodge County 133 + 0 port out = 133 total

March 1, 2017

Less 1 household removed
Less 2 households voluntarily off
Less 1 port out absorbed
Less 0 voucher searching
Added 0 Port In absorbed
Added 0 New
Added 0 voucher searching back on program
Program Participants in Dodge County 129
Paying for port out 0
Total program participants we are paying for 129
Current program participants searching 0
Current Vouchers Issued 0
Waiting List / with local preference, and not very low 1616/2246

Prepared – March 11, 2017